

This draft is subject to change and is provided for planning purposes only.

Innovative Technology for Harmful Algal Bloom Grant Application Funding Break Out Form

Project Name: _____

Contact Name: _____

Contact Email: _____

1) Capital Cost

Capital costs are fixed, one-time expenses incurred on the planning, permitting, site preparation, construction, and equipment (equal to or <\$5,000 for a single item) for execution of the project. In other words, it is the total cost to bring the project to an operable status. Capital expenses will be reviewed on a case-by-case basis and express permission must be given in writing by the Department before capital expenditures are approved.

2) Operational Cost

Operational costs are the day-to-day maintenance and administration expenses for the proposed project (singular items purchased <\$5, 500 are not allowed without express permission). Please describe anticipated costs of monitoring, supplies including software and software licenses, rental equipment, repair and maintenance, utility usage, salary and wage expenses, sample analysis at a National Environmental Laboratory Accreditation Program (NELAC) – Certified lab, ecotoxicity testing (if required), etc. Be sure to factor in the volume of water and surface water areas being surveyed, monitored, or treated (if applicable) for this will impact on the total costs for expendable supplies. **Important Note:** The maximum indirect rate applied to the grant cannot exceed 15% of the requested state funding amount, fringe benefits may not be included in the calculation for indirect costs, and the total salary expenses cannot exceed 30% of the requested state funding amount.

3) Demobilization and Final Report/Final Presentation Costs

The Florida Department of Environmental Protection requires the grantee to provide a final report in accordance with a standardized template. The Final Report demonstrates that the project has met grant performance expectations and will quantify the suitability of the method for future use. A virtual or in-person of the Final Report will also be required. The Department will reimburse up to a maximum of \$1,000 for travel expenses for an in person Final Report Presentation. Any Expenses for the publication of study results in scientific journals and presentations at professional forums are not reimbursable.

In the table below, break out the requested state funding vs local entity match amounts. Note: Matching funds are not required to apply for HAB Inntech Grants.

Project Category	Requested State Funding Amount (\$)	Local Entity Match Amount (\$) [If Any]
Capital Cost		
Operational Cost		
Demobilization/Final Report Cost		
Total		

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In the table below, provide the funding estimates for each milestone in the proposed project.

Action Description	Requested State Funding (\$ Required)	Task Duration (months)
Quality Assurance Project Plan*		
Planning/Design		
Project Management		
Permitting***		
Construction		
Implementation (Operations)		
Monitoring/Performance Verification**		
Demobilization		
Final Report/Success Criteria Analysis/Final Presentation*		
Public Education/Outreach*		
Total		

*These categories are mandatory and therefore required to be planned and accounted for. Maximum reimbursement for Final Report Presentation travel costs is \$1,000. Public Education/Outreach amount cannot exceed \$5,000.

** IAW DEP Standard Operating Procedures, samples must be processed in National Environmental Lab Accreditation Conference (NELAC)-certified laboratories. Ensure the costs associated with the use of such laboratories are accounted for.

*** The permitting task is mandatory for those projects starting any construction, alteration, or development that impacts wetlands, surface waters, mangroves, alters stormwater runoff, involves dredging, filling, or building structures.